

GALWAY SCHOOL BOARD OF EDUCATION

**Reorganizational Meeting/Regular Meeting**

Wednesday, July 8, 2009

7:00 P.M.

AGENDA

**1. CALL TO ORDER**

Meeting called to order by Superintendent of Schools - 7:00 P.M. – High School Library.

**2. PLEDGE OF ALLEGIANCE**

**3. ADDITIONS/CHANGES TO THE AGENDA**

**4. PUBLIC COMMENT ON AGENDA ITEMS**

**5. ADMINISTRATION/CERTIFICATION OF OATH TO BOARD MEMBERS**

Board of Education signs Oaths of Office and submits them to the District Clerk.

**6. BOARD PRESIDENT ELECTION**

- a. Nominations taken for Board President
- b. Board to vote for President
- c. Elected President assumes position and conducts balance of the meeting.

**7. BOARD VICE-PRESIDENT ELECTION**

- a. Nominations taken for Board Vice-President
- b. Board to vote for Vice-President
- c. Elected Vice-President assumes position.

**8. APPOINTMENTS**

Attendance Officer	Carrie Winchester	
Attendance Officer	Cindy Colby	
Student Activity Accts. Treasurer	Linda Casatelli	
Student Activity Accts. Deputy Treasurer	Trent Clay	
Student Activity Accts. Chief Faculty Advisor	Peter Bednarek	
Student Activity Accounts Auditor	Rita Borucki	
Deputy Tax Collector	Ballston Spa National Bank	
Deputy Tax Collector	Tax Collection Agency	
Records Access Officer	Linda Casatelli	
Records Management Officer	Linda Casatelli	
Title IX Section 504 Compliance Officer	Linda Jackowski	
Title IX Section 504 Alternate Compliance Officer	Norman Griffin	
District Treasurer	Rita Borucki	per contract
School Physician	Saratoga Care Family Health Centers	per contract
External Auditor	Judith Klingebiel	per contract
Data System Administrator	Kathy Morck	\$3,750
Chief Information Officer	Trent Clay	\$3,750
Claims Auditor	Barbara Pawlowski	\$20.08/hr
District Clerk	Linda Casatelli	\$2,021
Tax Collector	Tracy Killeen	\$3,613
Water Treatment Analyst	William Swietnicki	\$1,000
Asbestos Designee	William Swietnicki	\$1,000
Water Operator & Responsible Charge	Joseph Whalen	\$50/hour

## 8. APPOINTMENTS (Continued)

Fixed Assets Manager	Betty Neahr	\$2,000
Medicaid Billing Clerk	Barbara Agresta	\$3,000
Amy Kondrat	Substitute Caller- Middle & High School	\$1,318
Janet VanRijsewijk	Substitute Caller – Elementary School	\$1,318
Barbara Sleight	Chief Inspector/Co-Chairperson Elections	\$7.15/hour
Ruth Gerardi	Chief Inspector/Co-Chairperson Elections	\$7.15/hour
Shirley Cornell	Board of Registration-School Elections	\$7.15/hour
Doris Tretiak	Board of Registration-School Elections	\$7.15/hour
Barbara Sleight	Board of Registration-School Elections	\$7.15/hour
Ruth Gerardi	Board of Registration-School Elections	\$7.15/hour

## 9. DESIGNATION OF THE FOLLOWING:

- School Insurance Agent - Bruce Rowledge
- Official Newspaper - Daily Gazette
- Official Bank Depository-Ballston Spa Nat'l. Bank, Chase Manhattan Bank, NBT Bank, CLASS
- Regular monthly Board of Education Meetings are held on 3rd Wednesday of each month at 7:00 PM. with the following changes:
  - February meeting February 10, 2010 instead of the 17<sup>th</sup>
  - May meeting May 18, 2010 instead of the 19<sup>th</sup>
  - Special meeting April 20, 2010 at 8AM – BOCES Budget/BOE vote
  - Reorganizational/Regular Meeting July 7, 2010 (replaces the July 21<sup>st</sup> meeting)
- **Committee memberships for 2009-10:**
  - Committee of Special Education Full Committee
    - Chairperson/Administrator – Lin Jackowski
    - Alternate Chairpersons - Andrew Huszar, Shannon Britten, Jessica Mossing, Kathy Morck, Sarah Landers, Norm Griffin, Peter Bednarek, Paul Berry,
    - Psychologist – Andrew Huszar
    - Physician – Saratoga Care Family Health Centers
    - Classroom Teacher of Child Being Reviewed
    - Special Education Teacher of Child Being Reviewed or as Assigned
    - Parent Representative – Mary Bramer, Maura Rydzewski
    - Parent of Child Being Reviewed
    - Others as Deemed Appropriate
  - Committee on Special Education – Subcommittee
    - Chairperson – Lin Jackowski
    - Alternate Chairpersons – Andrew Huszar, Kathy Morck, Shannon Britten, Jessica Mossing, Sara Landers
    - Classroom Teacher of Child Being Reviewed
    - Special Education Teacher of Child Being Reviewed
    - Parent of Child Being Reviewed
    - Others as Deemed Appropriate
  - Committee on Preschool Special Education
    - Chairperson – Lin Jackowski
    - Designee authorized to sign preschool STAC Forms – Lin Jackowski
    - Alternate Chairpersons – Andrew Huszar, Norman Griffin, Shannon Britten, Jessica Mossing
    - County Representative – As Appointed by the County – Leslie Monaco
    - Evaluator of Child as Appropriate
    - Preschool Teacher or Provider as Appropriate
    - Parent Representatives - Mary Bramer, Maura Rydzewski

## 10. AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

- certify payrolls
- be purchasing agent
- approve attendance at conferences, conventions, workshops etc. for all employees
- proceed with the preparation of tax rolls and warrant
- apply for special state and federal funds
- approve budget transfers
- represent the district in matters pertaining to school breakfast/lunch/milk programs:

*Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.*

## 11. OTHER ITEMS

- Establish mileage reimbursement – the most current IRS rate
- Establish the following petty cash funds: \$100 for the school lunch program, \$100 for the transportation department, \$50 for the Business Office
- Purchase a bond for collector, treasurer and for all other school employees as follows:  
Collector - \$25,000, Treasurer - \$50,000, All Others - \$10,000
- Establish the following hourly pay rates:

Substitute Bus Driver	\$14.00
Substitute Teacher Aide	\$ 7.35
Substitute Cafeteria	\$ 7.35
Substitute Clerical	\$ 7.35
Substitute Monitor	\$ 7.35
Substitute Custodian/Cleaner	\$ 9.00
Substitute Automotive Repairer	\$13.00
Substitute Maintenance Mechanic	\$10.00
Substitute Nurse	\$11.50
Instructional Tutors	\$20.00
Substitute Teacher	Per the agreement with School Alliance of Substitutes in Education Local 4805
- Establish custodial and vehicle driver rates for school-related and non-school related user groups:

School Groups:	Custodian Rate	\$10/hour
	Driver Rate	\$14/hour
Non-School Groups:	Custodian Rate	\$25/hour (2 hour minimum)
	Driver Rate	\$20/hour
- Establish mileage rate for bus user groups \$1.00/mile
- Re-adopt all Policies and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's **free and reduced price meal or special milk policy statement** for the next school year which sets forth the conditions that the school must follow in order to participate in this program.

## 12. SUPERINTENDENT'S REPORT

- **13. CONSENT AGENDA** – contains Treasurers' Reports and Minutes of the last Board meeting.

**14. PERSONNEL**

- A. Elementary School Librarian resignation
- B. Summer School appointments
- C. Teacher Aide appointment
- D. Appoint Coaches

**15. OLD BUSINESS**

**16. NEW BUSINESS**

- A. Close Student Activity Bank Accounts
- B. Donation
- C. Award Bid to Lease Vehicles

**17. PUBLIC COMMENT**

**18. CSE/CPSE RECOMMENDATIONS**

**19. ADJOURNMENT**