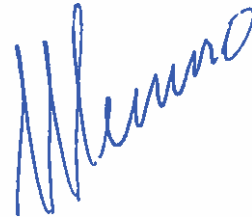


Capital Project Update

Date: May 9, 2018
From: Frank Ferraro
Subject: Packing



Four packing boxes will be delivered to your rooms so you can begin packing for the summer capital project. Once we have contracted with a mover, we will be providing labeling instructions and procedure for the storage of your packed boxes.

Over the next week I will be stopping in each of your rooms to answer questions. I will schedule my visits after school so it does not interfere with your instruction.

Thank you in advance for your help and I look forward to seeing everyone as we begin our capital project.