

Galway Central School District Dignity for All Students Act – Complaint Management Process

Reporter or Complainant completes
Complaint Form with DASA Coordinators
or designee.

DASA Protected Classes

- Race
- Ethnic Group
- National Origin
- Color
- Religion
- Religious Practice
- Disability
- Gender
- Sexual Orientation
- Sex
- Weight
- Other

5-Point Test

1. Did harm occur through an intentional act and was a protected class involved?
2. Is it unwelcome or unwanted?
3. Is it persistent or pervasive?
4. Does the behavior substantially interfere with study or school related activity?
5. Does the behavior meet the subjective/objective tests or standards related to its level of interference with study or school?

DAC conducts preliminary
investigation and applies the Five-
Point Test to determine if a material
incident of
discrimination/harassment of a
member of a protected class may
have occurred.

Yes

No

Initiate and complete formal DASA
Investigation and record keeping.
Founded case of
Discrimination/Harassment?

Complete investigation and
apply the code of conduct.

Yes

No

Implement and monitor
remedy calculated to stop
conduct in association
with Building Principal.

Inform complainant/reporter of outcome.

Copies of all incident reports maintained in PPS Department.

