



GALWAY CENTRAL SCHOOL BOARD OF EDUCATION MEETING MINUTES

**Thursday, June 17, 2021
Executive Session 5:15 PM
Regular Session 6:30 PM**

MEETING CALLED TO ORDER

The Meeting was called to order by Board President, Linda Jackowski, at 6:30 PM.

EXECUTIVE SESSION

Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn

To enter Executive Session at 5:15 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 7-Yes 0-No

REGULAR SESSION

Motion Dennis Schaperjahn, Second Karen English

To return to regular session at 6:30 PM in the High School Library

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

PLEDGE OF ALLEGIANCE – was recited.

SUPERINTENDENT REPORT (PART 1)

- Senior Benjamin Jordan was presented with a special Galway Eagle coin for achieving the rank of Eagle Scout.
- The 2020 and 2021 retirees were recognized as well as the 2020 and 2021 tenured teachers and administrators.

RECESS – At this time a short recess was held.

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS – none

BOARD MEMBERS PRESENT – Dennis Schaperjahn, Karen English, Stacey Caruso-Sharpe, Joan Slagle, Linda Jackowski, Jay Anderson and Michelle Bombard.

BOARD MEMBERS ABSENT – None

OTHERS PRESENT

Brita Donovan, Superintendent of Schools; Michael Miller, Jr./Sr. High School Principal; Michelle McDougall, Elementary School Principal, Jennifer Hall, Director of Pupil Services; Courtney Sayward, Director of Curriculum, Assessment and Technology, Employees and Community Members.

PRESENTATIONS

- Principal Michael Miller presented the Board with the annual report for the Jr./Sr. High School Program. He reviewed the year with some highlights on how the year started, how far we have come and the obstacles and hurdles we faced to overcome them to have a great year.
- Neal Evans presented a Wall of Fame award to Inductee Board Member Dennis Schaperjahn for his many years of volunteer coaching at Galway.

SUPERINTENDENT'S REPORT (PART 2)

- We are still awaiting guidance from NYS on the 2021-22 school opening guidelines.
- Discussion was had on the Hiring Procedure Handbook and the Handbook will be finalized and presented for approval at the next Board meeting.

PERSONNEL

1. Motion Stacey Caruso-Sharpe, Second Karen English

Approve a recommendation to award tenure to Kristen Downen effective September 1, 2021 in the tenure area of Foreign Language.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

2. Motion Dennis Schaperjahn, Second Joan Slagle

Approve a recommendation to award tenure to Michael Glenn effective September 1, 2021 in the tenure area of Technology.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

3. Motion Karen English, Second Stacey-Caruso Sharpe

Approve an Employment Agreement between the Galway Central School District and Courtney Sayward, School Business Administrator, at a salary of \$97,000/year prorated effective June 28, 2021 to June 27, 2024 and authorize the President of the Board of Education to sign the Agreement on behalf of the Board of Education.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

APPROVAL OF CONSENT AGENDA

Motion Dennis Schaperjahn, Second Michelle Bombard to accept the following Consent Agenda:

CONSENT AGENDA	
FINANCIAL REPORTS/BOARD MEETING MINUTES	
May 18, 2021	Board Meeting Minutes
April 2021	District Treasurer's Report
May 2021	Student Activity Report
CSE/CPSE RECOMMENDATIONS	
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7524; 7457; 7422; 7384; 7217; 7331; 7520; 7141; 7041; 6877; 7498; 6894; 6668; 7159; 7207; 7508; 7326; 7299; 7154; 7203; 7481; 7407; 7325; 7506; 5049; 6627; 7398; 6779; 6703; 6583; 6751; 7412; 7044; 7404; 5041; 5283; 6688; 7320; 7527; 7408; 7436; 7206 and 6930	
RESIGNATIONS/OTHER	
Accept the resignation of Jacqlene McAllister from her Business Administrator position effective June 25, 2021.	

Accept the resignation for purposes of retirement of Susan Wright from her Teacher Aide position effective June 21, 2021.

Accept the resignation for purposes of retirement of Mary Bezio from her Bus Driver position effective June 25, 2021.

Accept the resignation for purposes of retirement of William VanDorn from his Bus Driver position effective June 30, 2021.

Accept the resignation of Bonnie VanDorn from her position of Substitute Bus Driver effective June 15, 2021.

APPOINTMENTS

NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Audrey LaHoff	Election Inspector	\$13/hour	5-18-2021
Erica Rose Susan Horne	Summer School Nurse	Per contract	July 2021
Laura Moore Mallory O'Reilly Jessica Carter Johnna Mitola Daniel Carter Amy Derwin Arielle Lanzillo Jenn Suydam Allison Reynolds David Nettleton Vanessa Couse Nikki Funk Alaina Foust Scott Smith	Elementary Summer School Teacher	Per contract	July 2021

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Mary Roberts	Elementary Summer School Substitute Teacher	Per Contract As Needed	July 2021
Lisa Palmateer Rachel Francisco	Elementary Summer School Teacher Aide	Per Contract	July 2021
Michelle McDougall	Summer School Elementary Principal	\$3,200	July 2021
Michael Miller	Summer School Jr./Sr. High School Principal	\$3,200	July 2021
Rachel Clay Allison Leonardo Melanie McDonald Michelle Durand Michael McGowin Kristen Sheehy Jared Linck	Jr./Sr. High Summer School Teacher	Per Contract	July 2021
Marisa Guisti Nadine DesPres	Jr./Sr. Summer School Teacher Aide	Per Contract	July 2021
Judy Kenyon Kathy Nelli Glen Decker Marge Mickan Paula Foti Alison Spencer Jennifer Bailey	Summer School Bus Driver	Per Contract	July 2021
Harry McCullough	Summer School Substitute Bus Driver	Per Contract	July 2021
Carol Clark Deborah Hanna Amanda Grimm	Summer School Bus Monitor	Per Contract	July 2021

Ronald Duma	Summer School Substitute Bus Monitor	Minimum Wage	July 2021
Susan Wemple	School Tax Collector	\$5,700/year	7-1-2021
Courtney Sayward	Purchasing Agent	-	6-28-2021
Courtney Sayward	Records Management Officer	-	6-28-2021
Jennifer Gerber	Gay/Straight Alliance Advisor	\$498/per year	9-1-2020

Rescind the appointment of Jacqlene McAllister as the District's Purchasing Agent effective June 25, 2021.

Rescind the appointment of Jacqlene McAllister as Records Management Officer effective June 25, 2021.

Rescind the co-curricular appointment of Christopher Kirvin as Junior High Student Senate and appoint Allison Leonardo as Junior High Student Senate in the amount of \$997.00 per year.

All voted aye to approve the Motion. Motion passed. 7 Yes 0-No

NEW BUSINESS

1. Motion Jay Anderson, Second Dennis Schaperjahn

To Approve the Bid for sealcoating and award to J&J Super Seal LLC as the lowest qualified bidder for the 2020-2021 school year in the amount of \$19,730.00.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

2. Motion Karen English, Second Jay Anderson

To Approve the Change Order Bid of J&J Super Seal LLC for the 2nd Coat of sealcoating in the amount of \$12,289.00.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

3. Motion Dennis Schaperjahn, Second Jay Anderson

To Approve the Accounting Services Agreement between Galway Central School District and Management Advisory Group Business Operations, Inc. effective July 1, 2021 to June 30, 2022. All voted aye to approve the Motion. Motion approved 7-Yes 0-No

4. Motion Jay Anderson, Second Dennis Schaperjahn

WHEREAS, a collective agreement by and between the Superintendent of Schools of the Galway Central School District and the Galway Teachers Association (GTA) for the period from July 1, 2021 to June 30, 2025 has been negotiated by representatives of both parties, subject to ratification and approval; and

WHEREAS, the Board of Education has been advised that by a majority vote, the GTA membership ratified said agreement; and

WHEREAS, that agreement has been presented to the Board of Education for review and approval;

Now, therefore, it is hereby

RESOLVED, that the collective agreement by and between the Superintendent of Schools of the Galway Central School District and the Galway Teachers Association (GTA) for the period from July 1, 2021 to June 30, 2025 is hereby approved and the Superintendent of Schools is hereby authorized to sign the agreement on behalf of the District.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

5. Motion Jay Anderson, Second Dennis Schaperjahn

To Approve an Agreement between the Superintendent of the Galway Central School District and the Galway Administrators Association effective July 1, 2021 - June 30, 2024 and authorize the Superintendent to sign the Agreement on behalf of the District.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

6. Motion Michelle Bombard, Second Joan Slagle

To Approve the Management-Confidential Employee Handbook for school years 2021-2022 and 2022-2023.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

7. Motion Dennis Schaperjahn, Second Stacey Caruso-Sharpe

BE IT RESOLVED that the Board of Education of the Galway Central School District hereby approves the changes set forth in the Addendum to the Employment Agreement of Superintendent Brita Donovan dated June 17, 2021 and authorizes the Board President to execute the addendum to the contract.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

8. Motion Karen English, Second Michelle Bombard

To Approve the Fee Agreement for the 2021-22 School Year with Girvin & Ferlazzo, PC, Attorneys at Law, and authorize the Superintendent of Schools to sign said Agreement.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

9. Motion Michelle Bombard, Second Dennis Schaperjahn

To Approve the Job Description for the vacant Director of Curriculum, Assessment and Educational Equality/Diversity Administrator Position.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

10. Motion Dennis Schaperjahn, Second Michelle Bombard

To Approve the Proposal Acceptance Form and Consulting Agreement of Needham Risk Management Resource Group, LLC and authorize the Board President to execute the Proposal Acceptance Form and Consulting Agreement.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

11. Motion Jay Anderson, Second Michelle Bombard

To Approve the Policy for Merging Athletic Teams and authorize the Board President and Superintendent to sign said policy. The Galway Central School District will be joining together with Scotia-Glenville to form a single athletic team for the wrestling program due to diminishing numbers of participants in both school districts.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

12. Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn

To Approve the Resolution for a 2020-21 Budget Transfer for Substitute Teacher, Teacher Aide Costs and Special Education Advances.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

13. Motion Stacey Caruso-Sharpe, Second Michelle Bombard

To Approve the Resolution to Designate Assignment of Fund Balance as of June 30, 2021.

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

14. Motion Jay Anderson, Second Stacey Caruso-Sharpe

1st Reading of the following Board Policies and Regulations:

Policy 9645

Disclosure of Wrongful Conduct (Whistleblower Policy)

Policy 9700

Staff Development

All voted aye to approve the Motion. Motion approved 7-Yes 0-No

PUBLIC COMMENT

- Mr. and Mrs. Weaver thanked the Board and the Staff and Administrators for a great year. They are very happy to see that a third Pre-K class has been added for the 2021-22 school year.
- Dustin Weaver also thanked the Board and the Staff and Administrators for a great year.
- Mildred Restivo expressed her concerns about changing the bathrooms to all gender bathrooms. The change was explained to her by the Board. She also inquired about the policy for masks for the coming school year and was informed by the Board that the guidance from NYS has not yet been received.

BOARD MEMBER COMMENT

It was a challenging yet rewarding year and we learned a lot. Thank you to the Galway community, the Administrators, Staff and Students for a very successful year,

Congratulations to Dennis Schaperjahn on his Wall of Fame recognition. It is well deserved.

Thank you to Linda Jackowski and Jay Anderson for serving as President and Vice President this year.

ADJOURNMENT

Meeting was adjourned at 8:11 PM

**Respectfully submitted,
Linda M. Dumblewski
Linda Dumblewski
District Clerk**

Galway Central School District

Board of Education

Resolution to Designate Assignment of Fund Balance as of June 30, 2021

WHEREAS, New York State laws, Commissioner's regulations, and regulations of the State Comptroller govern the accounting for reserve funds and the assignment of fund balance for school districts,

NOW THEREFORE BE IT RESOLVED that the Board of Education of Galway Central School District does hereby authorize and direct fund balance of the General Fund be recorded in appropriate amounts as calculated for the potential financial liability of the school district in the following reserve accounts within the General Fund:

Reserve	Previous Balance	Fund Reserve	New Balance
Employee Benefit Accrued Liability Reserve	\$100,000	\$100,000	\$200,000
Retirement Contribution Reserve (Employees' Retirement)	\$988,000	\$195,000	\$1,183,000
Teachers' Retirement Contribution Reserve	\$136,561	\$136,061	\$272,622
Unemployment Insurance Reserve	\$75,000	\$50,000	\$125,000
Capital Reserve	\$1,750,000		\$1,750,000
Bus purchase Capital Reserve	\$500,000		\$500,000
Liability Insurance Reserve	\$150,000		\$150,000
Property Insurance Reserve	\$150,000		\$150,000
Repair Reserve	\$300,000		\$300,000
Workers Compensation Reserve	\$125,000	\$175,000	\$300,000
TOTAL RESERVES	\$4,274,561	\$656,061	\$4,930,622

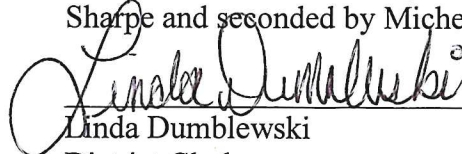
Yes 7

No 0

Abstain 0

MOTION PASSED

The above resolution adopted this 17th day of June, 2021 upon the motion of Stacey Caruso-Sharpe and seconded by Michelle Bombard.


Linda Dumblewski
District Clerk

seal

BOARD OF EDUCATION

GALWAY CENTRAL SCHOOL DISTRICT

RESOLUTION FOR 2020-21 BUDGET TRANSFER:

Substitute Teacher, Teacher Aide Costs, and Special Education Advance

WHEREAS, there is a need to transfer appropriations within the adopted 2020-21 General Fund operating budget for the Galway Central School District in order to provide funds for substitute and teacher aide costs and special education spring advance.

WHEREAS, said transfer can be accomplished without an impact to the original amount of the adopted 2020-21 Budget.

BE IT HEREBY RESOLVED, that the Board of Education of Galway Central School District authorizes and directs adjustments to the general appropriations of the Galway Central School District for the fiscal year of 2020-21 to provide for the proper expenditure of the appropriations as follows:

From Budget Code	To Budget Code	Amount	Purpose
A9060-800-00-0000	A2110.140-04	\$90,000	ES substitute costs
A9060-800-00-0000	A2110.160-04	\$55,000	ES teacher aide costs
A9060-800-00-0000	A2250.472	\$72,000	Spring Advance for School for the Deaf

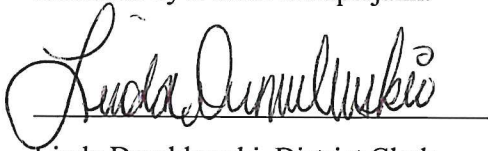
Yes 7

No 0

Abstain 0

MOTION PASSED

The above resolution adopted this 17th day of June, 2021, upon the motion of Stacey Caruso-Sharpe, and seconded by Dennis Schaperjahn.



Linda Dumblewski, District Clerk

(seal)

