

Galway school facilities and grounds may be used by different groups according to District Policy #1500, Public Use of School facilities. Requests for such usage should be made by completing the digital district use of facilities request form available on the district website.

The district reserves the right to charge a fee for the facilities or grounds usage, not to exceed the actual cost incurred by the district.

The district reserves the right to waive or reduce fees for school sponsored groups and school related groups. The district further reserves the right to waive usage fees for selected non-profit groups (both 501c(3) groups and other not-for-profits) on a case by case basis.

**School-sponsored/School-related Groups** shall mean organizations or associations directly affiliated with the Galway Central School District.

**Non-profit Group** shall mean any civic, service, political, governmental, religious, charitable or recreational agency, association, organization, corporation, or partnership which is not engaged in a business or enterprise to produce income or a financial gain. This definition is not intended to preclude a non-profit organization from engaging in fund-raising activities or charging fees for services simply to defray the organization's costs or for charitable purposes.

Fees shall be paid in accordance with the Fee Schedule approved by the BOE, and such fee schedule may be modified from time to time by the BOE. District facilities and ground usage is further defined and governed by District Policy 1500, Public Use of School Facilities.

*Adoption Date: August 18, 2022*