

## **PUBLIC USE OF SCHOOL FACILITIES REGULATION**

**#1500-R**

Galway school facilities and grounds may be used by different groups according to district policy #1500, Public Use of School Facilities. Request for such usage should be made by filling out the Public Use of School Facilities form which is available at all district offices and on the district website.

The district reserves the right to charge a fee for the facilities or ground usage, not to exceed the actual cost incurred by the district. The Operations and Maintenance Supervisor will update the Fee Schedule for such usage on or before July 1 of each year.

The district reserves the right to waive or reduce usage fees for school sponsored groups and school related groups. The district further reserves the right to waive usage fees for select non-profit groups (both 501c(3) groups and other not-for-profits) on a case by case basis.

**School-sponsored/School-related Groups** shall mean organizations or associations directly affiliated with the Galway Central School District.

**Non-profit Group** shall mean any civic, service, political, governmental, religious, charitable, or recreational agency, association, organization, corporation, or partnership which is not engaged in a business or enterprise to produce income or a financial gain. This definition is not intended to preclude a non-profit organization from engaging in fund-raising activities or charging fees for services simply to defray the organization's costs or for charitable purposes.

Fees shall be paid in accordance with the Fee Schedule approved by the BOE, and such fee schedule may be modified from time to time by the BOE. District facilities and ground usage is further defined and governed by District Policy 1500, Public Use of School Facilities.

Adoption Date: 7/19/14

